

HEALTH INFORMATION MANAGEMENT (HIM) AT A GLANCE

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Overview

- What is a health record?
- What is HIM?
- Who are HIM professionals?
- HIM domains of practice
- Characteristics of HIM professionals
- Where do HIM professionals work?
- HIM jobs
- Professional credential

What Is A Health Record?

Health record is patient's data and information

We have Health Record:

- ❑ To keep track of the services provided to patients
- ❑ To have a record of patients' medical history



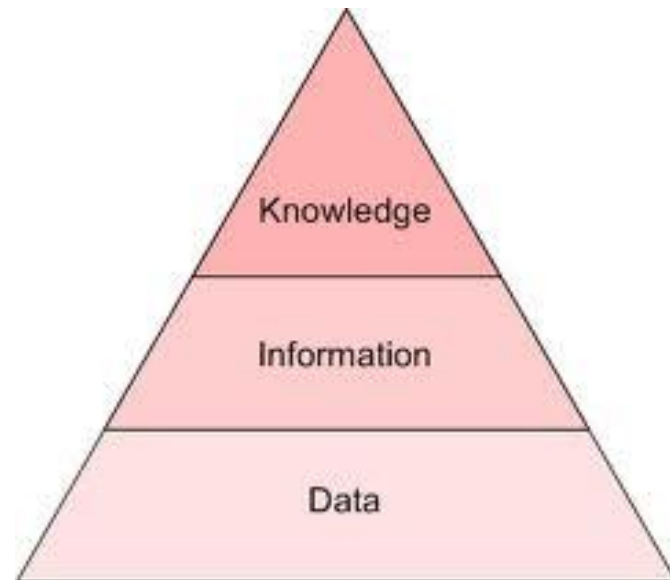
What is HIM?

- Health Information Management is the field of managing health care information
- It involves the capture of clinical data
- Other areas of HIM



What is HIM? Cont.

- Process of taking data and turning it into information



- Total management of all the data concerning a patient

Who are HIM Professionals?

- HIM Professionals are specialized in clinical information, IT and management:
 - ▣ At the micro:
 - Supporting roles, Research, Advocacy
 - ▣ At the macro:
 - Leadership



HIM Domains of Practice

□ EHR – (Electronic Health Record):

A secure and comprehensive electronic record system, which provides:

Electronic files, Increased accessibility, and
Longitudinal Health record



HIM Domains of Practice Cont.

- EHR is based on SNOMED-CT, Systematized Nomenclature of Medicine--Clinical Terms
 - SNOMED-CT is it is a nomenclature
 - More detailed than classification systems



HIM Domains of Practice Cont.

Data Quality:

Ensure patient information is :

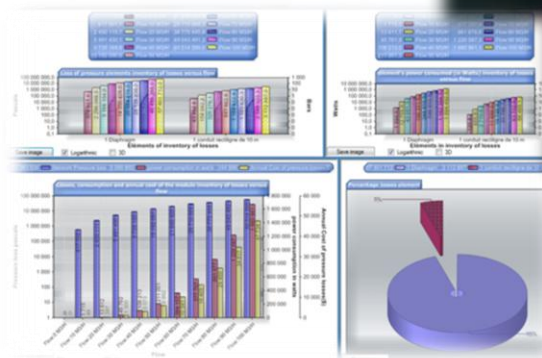
- Accurate
- Reliable
- Consistent
- Timely



The ultimate goal is Patient Safety

HIM Domains of Practice Cont.

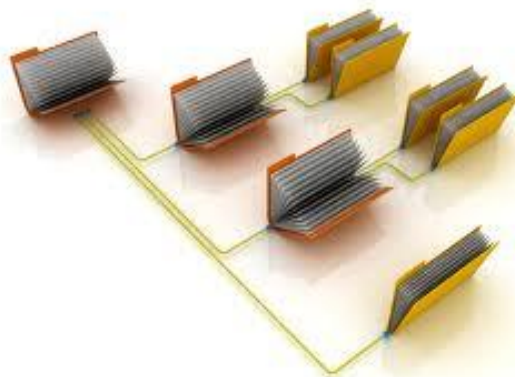
- Data Quality (analyst)
 - ▣ Identifying and evaluating the coded data
 - ▣ Processing and breaking down complex data
 - ▣ Making reports



HIM Domains of Practice Cont.

□ Data Quality (Coder)

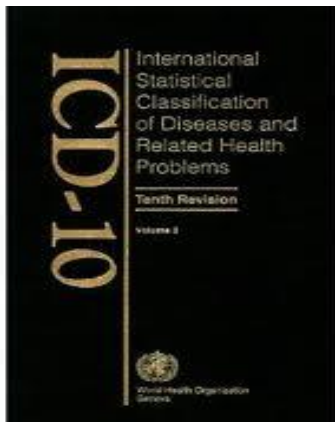
Data collection is done by the coders



HIM Domains of Practice Cont.

Data Quality:

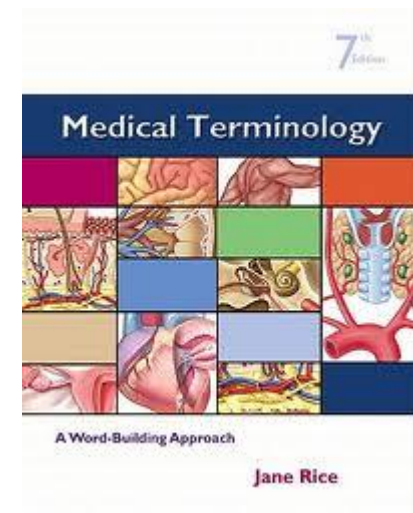
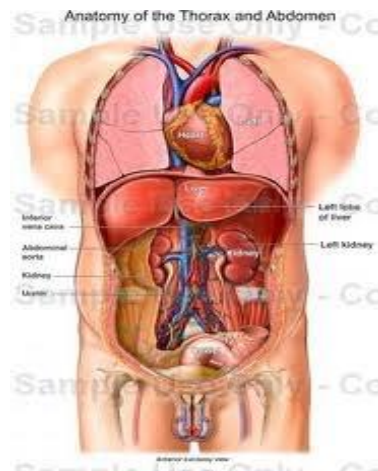
- Upon discharge from hospital, each patient record is analyzed by an HIM professional who assigns codes to every relevant diagnosis and interventions
- Data is collected using an international diseases and interventions classification system



HIM Domains of Practice Cont.

Data Quality:

- ❑ Coding standards
- ❑ How to read and interpret the patient record
- ❑ Medical terminology
- ❑ Anatomy and Pathophysiology



HIM Domains of Practice Cont.

□ Privacy:

- Protection of patient privacy is of utmost importance to HIM professionals
- The first line of defense
- Handle the release of health information
- Operate in compliance with legislation under the Freedom of Information and Protection of Privacy Act



HIM Domains of Practice Cont.

- Privacy:

We ensure the patient privacy is protected by ensuring that all access to health information is

Ethical

Moral

Legal



Characteristics of HIM Professionals

- ❑ Passion for the clinical science
- ❑ Detailed-oriented
- ❑ Able to work independently
- ❑ But, also a Team-player
- ❑ Comfortable with confidentiality
- ❑ Proficient with computers
- ❑ Analytically-minded

A career in HIM may be for you



Jobs of HIM

- Coder
- Analyst
- Records and Information Coordinator
- Clinical Research Associate
- Privacy Officer
- Data Quality Manager
- Database Manager
- EHR Project Manager



Where do HIM Professionals Work?

- The profession has employment based in:
 - ▣ Acute care facilities (hospitals)
 - ▣ Non-acute facilities (e.g. long-term care)
 - ▣ Registries (e.g. cancer, trauma)
 - ▣ Health research facilities
 - ▣ Community care
 - ▣ Government agencies



Professional Credential

Who are certified Health Information Management Professionals?



- Graduates of CHIMA-recognized HIM programs who have successfully challenged the national certification examination
- Certified CHIMA members
- Professionals who maintain 36 CPE credits over 3 year period (lifelong learning)



Sources

Fraser Health <http://www.fraserhealth.ca/>

Health Record Association of British Columbia

<http://www.hrabc.net/>

Canadian Health Information Management Association

<https://www.echima.ca/>

Health Information Management Program (Douglas College)

<http://www.douglas.bc.ca/calendar/programs/phisp.html>



Questions?

